

Property Name:				
Primary Address (must be a physical NC address):				
City:	State: North Carolina	Zip (Five Digit):	Primary Telephone:	
			<i>Circle:</i> Business Toll Free Home Cell	
Second Address: optional				
City:	State: North Carolina	Zip (Five Digit):	Second Telephone:	
			<i>Circle:</i> Business Toll Free Home Cell	
Third Address: optional				
City:	State: North Carolina	Zip (Five Digit):	Third Telephone:	
			<i>Circle:</i> Business Toll Free Home Cell	
Description: (max 1,000 characters including spaces, or approximately 125 words)				
Email:				
Web Address:				
Type of Facility & Associated Amenities: Choose as many as apply				
<input type="checkbox"/> Group Tour Attractions & Activities	<input type="checkbox"/> Group Tour Dining	<input type="checkbox"/> Group Tour Lodging	<input type="checkbox"/> Group Tour Services	<input type="checkbox"/> Group Tour Transportation
<input type="checkbox"/> Accepts Major Credit Cards <input type="checkbox"/> Accepts Company Checks <input type="checkbox"/> Accepts Company Debit Cards <input type="checkbox"/> Accessible for Motorcoaches <input type="checkbox"/> Advance Notice Required for Groups <input type="checkbox"/> Catering Available <input type="checkbox"/> Comp. Policy <input type="checkbox"/> Group Rate Available <input type="checkbox"/> Handicap Accessible <input type="checkbox"/> Private Area for Groups <input type="checkbox"/> Reservation Deposit Required <input type="checkbox"/> Tour Group Check-In <input type="checkbox"/> Tour Guide Available – Fee <input type="checkbox"/> Tour Guide Available – Free	<input type="checkbox"/> Accepts Major Credit Cards <input type="checkbox"/> Accepts Company Checks <input type="checkbox"/> Accepts Company Debit Cards <input type="checkbox"/> Catering Available <input type="checkbox"/> Comp. Policy <input type="checkbox"/> Group Rate Available <input type="checkbox"/> Private Area for Groups <input type="checkbox"/> Reservation Deposit Required <input type="checkbox"/> Separate Checks Allowed <input type="checkbox"/> Serves Breakfast <input type="checkbox"/> Serves Lunch <input type="checkbox"/> Serves Dinner <input type="checkbox"/> Special Menus for Groups <input type="checkbox"/> Take Out / Delivery	<input type="checkbox"/> Accepts Major Credit Cards <input type="checkbox"/> Accepts Company Checks <input type="checkbox"/> Accepts Company Debit Cards <input type="checkbox"/> Baggage Handling Available <input type="checkbox"/> Comp. Policy <input type="checkbox"/> Group Rate Available <input type="checkbox"/> Location – Airport <input type="checkbox"/> Location – Downtown <input type="checkbox"/> Location – Suburban <input type="checkbox"/> Motorcoach Parking <input type="checkbox"/> Private Area for Groups <input type="checkbox"/> Reservation Deposit Required <input type="checkbox"/> Tour Group Check-In <input type="checkbox"/> Tour Group Welcome Reception	<input type="checkbox"/> Group Rate Available <input type="checkbox"/> Receptive Services / Tour Company <input type="checkbox"/> Step-On Guide Available <input type="checkbox"/> Tour Guide Available – Fee <input type="checkbox"/> Tour Guide Available – Free	<input type="checkbox"/> Motorcoach Charters Available <input type="checkbox"/> Motorcoach Fueling <input type="checkbox"/> Motorcoach Parking <input type="checkbox"/> Motorcoach Servicing
Hours of Operation:	Hours of Operation:	Season of Operation:	Min # to Qualify for Group Rate:	Member of:
Season of Operation:	Season of Operation:	Min # to Qual. for Group Rate:	Member of:	
Min # to Qualify for Group Rate:	Max Seating for Groups:	Member of:		
Admission Charge:	Member of:			
Member of:				

General Contact:	Group/Trade Contact:	Facility Contact:
Driving Directions:		
Thank you for taking the time to fill out this form. Please fax it back to your county contact:		

VisitNC.com Guidelines

The following are guidelines for inclusion in the VisitNC.com database. The North Carolina Division of Tourism, Film and Sports Development (*The Division*) has developed these guidelines to better facilitate the listing of attractions, accommodations and events pertinent to travel and tourism in the state of North Carolina.

For the purpose of these guidelines, the term “accommodations” is to include hotels, motels, restaurants, rental properties, rental property agencies, bed and breakfast establishments (*regardless of the number of rooms*), country inns, resorts and private or park campgrounds.

For inclusion in the VisitNC.com database, all attractions and accommodations:

- Must be a legally operating and tax-paying (if applicable) business.
- Must be located within the borders of the state of North Carolina and have a North Carolina site or mailing address.
- Must be reasonably clean and meet state Department of Health guidelines, if applicable.
- Cannot promote nudity, drunkenness or lewd behavior.

In addition to the above guidelines:

- Attractions and accommodations must be open to the general public.
- Attractions and accommodations must be of interest to the general public.
- All state sponsored and owned parks, markets and other facilities are automatically eligible for inclusion.
- All county, city and town tourism offices, chambers and visitors bureaus in North Carolina are automatically eligible for inclusion.

Events may also be included. They must:

- Be related to tourism and draw attendance from at least 50 miles away. (*Events such as Chamber of Commerce banquets, localized after hours concerts and happy hour events, dance recitals, charity walks, etc., are not suitable for this website as they tend to be extremely localized in nature for attendance.*)
- Take place in North Carolina.
- List specific dates and have contact information included.

NOTE:

The North Carolina Division of Tourism, Film and Sports Development reserves the right to refuse or cancel listings at any time.